



**Minutes of Triathlon Ireland Meeting held on 3rd May 2007 at O2 building
between 6.30pm – 8.30pm**

Attendees:	Jag Gunawardana	President
	Rachel Eager	Hon. Secretary
	Hugh Carberry	Hon. Treasurer
	Kathy Grassick	Head of Selections
	David Tunney	Race Secretary
	Sinead Rowland	Administrator
	Karl McCann	Project Admin

Apologies: Neil O'Brien Anti Doping Officer, Sebastian Locteau Coaching & Development, Noel Tonge, Child Protection Officer, Daithi Wade Membership Secretary

1. TI Council roles and work load (Jag)

- Sports Council – the 2005 accounts have been submitted and accepted. Received €20K from Sports Council. Lost grant of €50K by not being compliant. All finance reports to be done ahead of time in future. I.e. 2006 accounts to be ready by July.
Action: Hugh
- Received approx 1550 membership applications to date this year. 770 apps from Leinster. Process needs to be further automated next year. Still receive a lot of email queries about membership numbers etc. Affiliate membership needs to be promoted.
Action: Daithi
- Progress in Coaching and Development area slow. Seb has had major operation recently.
- Race Secretary may need help next year. A race organisers forum to be planned. Also need procedures for Race Secretary's.
Action: Dave T
- Date for Triathlon Ireland Strategic Planning session proposed date 27th May – ½ day. Send out plan.
Action: Rachel
- Kilkee will be on OB sports this year.
- Jag has spoken to commercial contacts re sponsorship.
- Need to send guidelines to TI Council members re claiming expenses. Also need financial update for each Council meeting.
Action: Hugh
- Some TI council members require a separate mobile phone / number for TI business.
Action: Sinead

- Need to source minutes of Leinster branch meetings. Clubs need to be more involved with the branches. Action: Sinead
- There may be some wheelchair athletes competing in the Fingal race.

2.. Women in Sport

- Discussion paper created re facilitating more women in to triathlon. Decision made to target women already in sport such as swimming, running and cycling as likely to stay in the sport of Triathlon.
- Some of the existing races to have womens only waves. Dublin duathlon a good start. Talk to Duathlon organiser Darren Cranston. Action: Jag
- Create website off existing TI website. Action: Karl / Jag

3. Race Secretary

- Provisional championships should be changed so that the winner is from the province the race is held in. For example the Leinster champion is from Leinster.
- The Province of the athlete should be taken from the TI membership card.
- Mullaghmore want to hold a non-wetsuit race. Not possible.
- Carrick on Shannon race complaints received – no bike racks, race results issues etc. Dave compiling report.
- Over 40 Technical Delegates now trained.

4. Head of Selectors

- Welcome to Kathy Grassick who has taken on the role of Head of Selectors. John Cunniffe resigned from the role in March.
- European Duathlon championships – 9 people attending. They will receive free kit as some form of compensation for the late notice / organisation of the race.
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- Hamburg Age group championships in Sept 2007:
 - Approx 100 people attending
 - Jag has organised a deal with DHL re shipment of bikes.
 - Need list of hotels to be sent to athletes Action: Sinead
 - Need message board for these attendees Action: Dave T
- San Remo was to be selection race for ETU. Jag to talk to athletes about changing the qualifying race from San Remo maybe to Athlone as not all advised about San Remo. Action: Jag
- Gavin Noble's coach Gordon Crawford will be the Team Manager for 2008 Olympics.
- Need procedures for overseas elite allowance – currently €400. Action: Sinead / Kathy
- 2012 Olympics: OCI will run a course for prospects on 7th June – Planning for Success. Names submitted. Kathy will attend with juniors.

5. Miscellaneous

- Childrens code almost completed. Karl to email it to club secretary's.
Action: Karl
- Need to advertise childrens races – send info out to clubs
Action: Karl
- Athletes handbook needs to be sent out over the next month.
Action: Karl
- TI council need different emails to personal email addresses to allow for swapping of roles for holidays etc. These can be created when server hosting issue completed.
Action: Dave T
- Need to clarify existing BTA coaches in Ireland. Also need to clarify how coaches can become accredited.
Action: Jag
- Rich Brady session held with junior squad. Good feedback received. He will be back again 10th June for another session.
- Clarification needed on club transfers. Letter received from Pulse Tri about a club transfer. Jag to mail out current constitution to TI council.
Action: Jag
- Talk to Bobby Behan re proposed triathlon team setup with himself and cycleways.
Action: Jag
- 2XU gear due in Wed week. Elite athletes and TI council to receive without cost.
- TI website needs updating. Get external help. Action: Jag
- Mail Ulster branch re request for trailer. Action: Jag

Next Meeting in June. Date to be advised.